

**NOTICE OF PUBLIC HEARING TO  
INCREASE FEES FOR THE  
BINGHAM COUNTY SHERIFFS  
OFFICE.**

NOTICE IS HEREBY GIVEN that the Bingham County Commissioners will hold a Public Hearing on February 25, 2026, in the Bingham County Commissioners Chambers, located within the Bingham County Courthouse, 501 N Maple, Blackfoot, Idaho at 8:30 a.m., for the purpose of obtaining testimony before making a decision to increase fees for the Bingham County Sheriffs Office.

This Public Hearing shall be held pursuant to Idaho Code § 63-1311A as these department fee increases are in excess of five percent (5%) of the amount of fees last collected prior to such decision, and decision to impose several new fees is being considered. A fee schedule is available at Bingham County Website [www.Binghamid.gov](http://www.Binghamid.gov) under the "Notice" tab, or available by request by Contacting Lindsey Gluch, Commission Clerk at [Lgluch@Binghamid.gov](mailto:Lgluch@Binghamid.gov) or 208-782-3013.

Public comments are welcome at the hearing. Individuals who need accessible communications or other accommodations in order to participate in programs and services of Bingham County are invited to make their needs known to the Bingham County Clerk, at least 3 to 5 days in advance. ADA/504 Compliance.

**Board of County Commissioners-  
Bingham County**

Whitney Manwaring, Chairman

Commission Clerk: Lindsey Gluch

**Publish: January 21, 2026 &  
February 11, 2026**



# BINGHAM COUNTY SHERIFF -FEE SCHEDULE

LC. §31-3203

Exhibit A

Process	Service Fee/Return Fee	Deposit
Service & Process of document/s on each individual or location that is to be served.		<p>There may be an influx in the deposit required due to the size of vehicle or property that is to be executed upon. Plaintiff will be responsible for actual costs that are above the deposit amount that are incurred.</p> <p>See personal property execution section below for further information</p> <p><b>\$3,000.00</b> Minimum Plaintiff responsible for additional fees that are incurred.</p>
Affidavit and / or Order	\$50.00	
Certified Mail/Postage	Actual Cost	
Certificate of Sale	<b>\$15.00</b>	
Complaint	\$50.00	
Cross-Complaint	\$50.00	
Injunction	\$50.00	
Moving/Storage	Actual Cost	
Notice	\$50.00	
Notice of Levy	<b>\$15.00</b>	
Notice to Pay/Quit-Vacate	\$50.00	
Notice of Sale	<b>\$15.00</b>	
Notice of Trustees Sale	\$50.00	
Order	\$50.00	
Order to Appear or Examine	\$50.00	
Order to Show Cause	\$50.00	
Postings	<b>\$10.00 ea.</b>	
Civil Protection Order (issued by court)	No charge	
Restraining Order (issued by attorney)	\$50.00	
Returned Check Fee	\$30.00	
Small Claims	\$50.00	
Subpoena - Civil	\$50.00	
Subpoena - Criminal	\$50.00	
Summons/Complaint	\$50.00	
Summons/Petition	\$50.00	
Writ of Execution – Garnishment	\$50.00	
Warrant of Distrain	\$60.00	
Warrant of Attachment/Civil Arrest	\$100.00	
Writ of Attachment/Assistance	\$75.00	
Writ of Execution/Assistance - Personal Property	\$100.00	
Writ of Possession/Assistance - Personal Property	<b>\$100.00</b>	
<b>Limited Alternative Remedy to Remove Unauthorized Persons from Residential Real Property (Complaint)</b>	<b>\$150.00</b>	
Writ of Restitution/Assistance (If occupants voluntarily remove themselves)	\$75.00	
Writ of Restitution/Assistance (If occupants do not voluntarily remove themselves) <b>(Plaintiff is responsible for locksmith and any additional fees incurred.)</b>	\$150.00	
(If the sheriff is required to forcibly remove subject/s and levy on goods and chattels, then an additional fee will be charged including additional deputies and deputy overtime pay if needed.)	<b>\$300.00</b>	
Deputy average wage/benefits @ regular hourly wage.	<b>\$29.33</b>	
Moving Expenses	Actual Costs	
Storage of Property	Actual Costs	

Sheriff's Sale Fees on Writ of Execution:	Service Fee/Return Fee	Deposit
<b>PERSONAL PROPERTY:</b>		<b>\$175.00</b> If executing on a vehicle an additional deposit in the amount of \$400.00 per vehicle will be incurred for tow fees. Any deposited funds that are not utilized will be returned to the plaintiff and or their legal counsel.
Writ of Execution/Assistance	\$100.00	
Notice of Levy	\$15.00	
Notice of Sale	\$15.00	
Post Each Notice	\$10.00	
Publication	Actual Cost	
Sheriff's Commission for each Levy for Personal or Real Property Levied and Sold	Not to exceed \$100.00	
Sheriff's Commission without Levy for each action.	Not to exceed \$75.00	
Sheriff's Commission on each Levy for Personal or Real Property that is not sold or the sale is cancelled by plaintiff.	Not to exceed \$75.00	
Commission Credit Bid-Plaintiff Only	\$50.00	
Storage of Property	Actual Cost	
Towing of Vehicle	Actual Cost	
Certificate of Sale	\$15.00	
Sheriff's Deed	\$15.00	
<b>REAL PROPERTY:</b>		<b>\$800.00</b>
Writ of Execution/Assistance	\$150.00	
Notice of Levy	\$15.00	
Notice of Sale	\$15.00	
Post Each Notice	\$10.00	
Publication	Actual Cost	
Certified Mail	Actual Cost	
Sheriff's Commission for each Levy for Personal or Real Property Levied and Sold 31-3203 - For commissions for receiving and paying over money on execution or other process, when land or personal property has been levied on and sold, on the first one thousand dollars (\$1,000), two percent (2%); on all sums above that amount, one percent (1%); but in no case of sale of real estate shall his commission exceed the sum of .. \$100.00 When the amount of such sale is credited on the debt and no money is transferred, then one-half (1/2) of such commission.	Not to exceed \$100.00	
Sheriff's Commission without Levy for each action.	Not to exceed \$75.00	
Sheriff's Commission on each Levy for Personal or Real Property that is not sold or the sale is cancelled.	Not to exceed \$75.00	
Commission Credit Bid-Plaintiff Only	\$50.00	
Certificate of Sale	\$15.00	
Sheriff's Deed	\$15.00	



Recording of documents	Actual Cost	
Certificate of Redemption	15.00	

<b>GARNISHMENT:</b>		
One Time Garnishment	\$50.00	
Continuing Garnishment	\$50.00	
Interim Return	\$10.00	
Recording of any documents	Actual Costs	
Copying/Printing of <b>any</b> legal documents including Notice of Garnishment and Claim of Exemption Packet	\$1.00 per page	
<b>CONCEALED WEAPONS:</b>		
New Concealed Weapons Permit	\$60.00	
Renewal on an existing Concealed Weapons Permit	\$45.00	
Fingerprint Cards	\$15.00	
<b>RECORDS REQUEST:</b>  There is no cost for copies under 100 pages, over 100 pages will be charged the actual cost of copies. If you are requesting copies of photographs, tapes or videos YOU must provide a 16GB thumb drive and pay a \$2.00 fee for copying. There will be a charge if nonpublic information must be redacted. Actual cost of employee's time to locate and copy the records if it exceeds 2-person hours- if it requires overtime it will be charged at 1 ½ times their wage. All costs must be prepaid.		

If any of the civil processing items that have their own listed fee schedule that is above \$50 are receipted and processed, but are not served due to the withdrawal from the petitioner / plaintiff / defendant or legal counsel, at minimum, a \$50 Administrative Processing Fee will still be collected along with any other fees that may have been incurred.

If at any time, the Sheriff's Office needs to call in additional deputies to facilitate the proper service of documents and/or for the execution of property, an additional fee will be charged including current deputies' average wages/benefits at regular hourly wage and overtime pay if needed.

Towing of vehicle per execution, advance deposit required - actual cost  
 Moving expenses: advance deposit required - actual cost

Recording of documents - actual cost  
 Publication costs - actual cost

After a lengthy survey of other Sheriff's Offices in the State of Idaho, the Bingham County Sheriff's Office is requesting that the fees collected be changed accordingly.

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 Sheriff Jeff Gardner

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 Dated